

# EXHIBITOR INSURANCE PARTICIPATION CONTRACT TERMS

## **INSURANCE**

It is a condition of this contract that Exhibitors arrange adequate insurance to protect themselves and others attending the show. The minimum limit of Public Liability expected is £2 million. To provide you with this level of cover and further additional covers, the Organiser has arranged for Exhibitors to be covered under their insurance policy for a participation fee. An "Evidence of Insurance as an Exhibitor" document, summarising the cover provided, will be issued by email when payment of the Insurance Participation Fee is made with your invoice. Please note that payment of the Insurance Participation Fee must be made **before** the event commences. Standard limits are:

<b><u>Cover Headings</u></b>	<b><u>Standard Limits</u></b>		<b><u>Brief Summary of the Cover</u></b>
<b>Exhibitor Expenses</b>	<b>GBP</b>	<b>20,000</b>	Loss of irrecoverable expenses sustained as a result of cancellation, abandonment, curtailment, postponement or removal to alternative premises; inability to open or keep open your stand/space due to damage to Exhibitor Property at the Venue, in transit to the Venue or damage to the Venue itself; late or non-arrival of Exhibits or of your staff/representatives; failure to vacate the Venue within the contracted time; reasonable additional costs and expenses incurred in avoiding or diminishing a loss; for reasons beyond your control.
<b>Exhibitor Property</b>	<b>GBP</b>	<b>20,000</b>	Physical loss of or damage to property for which you are responsible, including exhibits, stands, displays, equipment, furnishings, stationery, promotional literature, being brought to the venue for the purposes of the Exhibition.
<b>Exhibitor Liability</b>	<b>GBP</b>	<b>2,000,000 any one occurrence</b>	Legal liability to pay compensation, legal costs and expenses as a result of accidental death or injury to a third party and/ or damage to their property at the Venue.

If you believe you already have adequate Public Liability cover in place you will receive email instructions as to how this can be uploaded onto InEvexco Ltd's portal. This will then be reviewed by InEvexco Ltd, who are a specialist insurance broker and who administer the Organiser's Exhibitor insurance. This should be uploaded at least 30 days prior to the exhibition opening. If for any reason your Public Liability cover is deemed inadequate by InEvexco Ltd then they will inform you why this is the case and what you need to do to satisfy the Organiser's condition regarding insurance. If you disagree with InEvexco Ltd's decision you will be allowed to make use of InEvexco Ltd's complaints procedure.

Please do not send any insurance documentation to the Organiser. A full specimen policy wording, showing the terms, conditions and exceptions of the cover and the Exhibitors Insurance Product Information Document is available from InEvexco Ltd via their website [www.inevexco.co.uk/event-exhibition-organisers](http://www.inevexco.co.uk/event-exhibition-organisers). This service is provided on a non-advised basis and you should make sure that the minimum limits are sufficient for your needs.

The Organiser accepts no liability in contract, tort, negligence, statutory duty or otherwise (to the maximum extent permitted by applicable law) arising out of the use of, quality, fitness for purpose or access to or provision of the insurance policy by InEvexco Limited. The Organiser has no responsibility to you for, and hereby disclaims all liability arising from, the acts or omissions of InEvexco Limited or any third parties required to provide the insurance policy and related services hereunder.

The Organiser requires Exhibitors to have adequate Public Liability insurance cover when they exhibit at its events. This is incidental to the services the Organiser provides as the event organiser. InEvexco Limited are authorised and regulated by the Financial Conduct Authority (FCA) to provide relevant insurance mediation services, under number 579079. The FCA's register can be accessed through [www.fca.gov.uk](http://www.fca.gov.uk).

## BOOKING FORM – STANDARD PARAGRAPH

To protect you, your fellow exhibitors and our visitors, insurance cover to comply with the Contract Terms and Conditions, has been arranged on your behalf as a "**Participating Exhibitor**" under the Insurance Policy issued to the Organiser. By providing satisfactory evidence of adequate alternative Public Liability insurance cover, you will be entitled to a credit in respect of the insurance participation fee. See Terms and Conditions for details.

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